



# JACKSON COUNTY UTILITY AUTHORITY

## UTILITY AND ENVIRONMENTAL RESIDENTIAL COMPLIANCE CERTIFICATION

### INSTRUCTION SHEET

Please visit our certification office in the Jackson County building located at **11000 Hwy 57, Vancleave, MS 39565** For any questions or concerns, please call **(228) 762-0119 Option 3** or email [certifications@jcua-ms.us](mailto:certifications@jcua-ms.us) Office hours: Monday – Friday, 8:00 A.M. –4:00 P.M.

### YOU WILL NEED THE FOLLOWING:

1. Certification Application / Letter signed by Property Owner (Provided by JCUA) **\*\*NOTE\*\* Applicant Information Must be the Same as Provided to MSDH or Utility Provider.**
2. **MUST** Provide a Legal Description of the property being certified. (Parcel ID Number & Warranty Deed or Quitclaim Deed, Etc.) Please Attach to Application. **\*\*NOTE\*\* This Will be the Same Legal Description Provided to MSDH. The Parcel ID Number can be Acquired by Contacting the Jackson County GIS Department at (228) 769-3458 or Land Records at (228) 769-3131.**
3. **MUST** Provide a Utility Service Letter or MSDH Letter of Recommendation or Letter of Approval.
4. **MUST** Provide a Completed Appendix E Form Signed by Property Owner. (Provided By JCUA)
5. **MUST** Provide a Completed Service Line Right of Entry Permit and Utility Easement, if Applicable. (Provided by JCUA)
6. All Fees will be rendered at the time Certification is picked-up. All fees must be paid in full before Certification / Will Serve is released. (***Payable By Cash, Check, Or Card***) Fees are subject to change upon services rendered for completion of certification letter.

To ensure the Certification Process is completed in a timely manner, please ensure that all necessary documents, dates, and signatures are attached at the time the application is submitted.

Applications without all necessary documents, dates, and signatures will be considered incomplete and the process of certification will not begin until all necessary items are submitted.

### **\*\*NOTICE\*\***

Applicant **Must** connect to all available services provided by JCUA. If property described is found to be in JCUA service area, applicant will be issued a will serve letter with a description of all applicable fees. All fees must be paid before applicant can receive their certification letter.

Cert No. \_\_\_\_\_



**JACKSON COUNTY UTILITY AUTHORITY**  
**UTILITY AND ENVIRONMENTAL COMPLIANCE**  
**RESIDENTIAL CERTIFICATION APPLICATION**

**Applicant:**

|                   |       |          |       |
|-------------------|-------|----------|-------|
| Name:             | _____ | Email :  | _____ |
| Mailing Address:  | _____ | Phone 1: | _____ |
| City, State, Zip: | _____ | Phone 2: | _____ |

\*NOTE\* MUST MATCH MSDH APPLICATION OR WILL SERVE LETTER

**Site:**

|   |  |
|---|--|
| Parcel ID Number or Legal Description                               | _____  |
| Attachment <input type="checkbox"/> Yes <input type="checkbox"/> No | Construction Type <input type="checkbox"/> New <input type="checkbox"/> Existing |
| Attachment Description<br>(i.e. Warranty deed)                      | _____  |

\*NOTE\* MUST MATCH MSDH APPLICATION OR WILL SERVE LETTER

**Water Supply:**

☐ Private Well ☐ None

|                         |              |
|-------------------------|--------------|
| Water Service Provider: | _____        |
| Employee Name & Title   | _____        |
|                         | PLEASE PRINT |
| Signature & Date        | _____        |

"Will Serve" Attached ☐

**Waste Water:**

☐ IOWDS

"MSDH Letter" Attached ☐

|                         |              |
|-------------------------|--------------|
| Sewer Service Provider: | _____        |
| Employee Name & Title   | _____        |
|                         | PLEASE PRINT |
| Signature & Date        | _____        |

"Will Serve" Attached ☐

**Environmental:**

(TO BE COMPLETED BY JCUA OFFICIAL)

|   |                      |
|---|----------------------|
| Appendix E <input type="checkbox"/> Yes <input type="checkbox"/> No | Date Completed _____ |
|---|----------------------|

Please Attach All Documents

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

11000 Highway 57, Vancleave, MS 39565 • Phone (228) 762-0119 Option 3 • Fax(228) 591-1135 • [www.jcua-ms.us](http://www.jcua-ms.us)

*Serving the People...Protecting the Environment*

AN EQUAL OPPORTUNITY EMPLOYER AND UTILITY PROVIDER

**Individual Home or Business Certification  
For Federally Threatened and Endangered Species**

**(APPENDIX E)**

For all individual homes or businesses that are constructed after April 3, 2009, the following statement should be provided to the \_\_\_\_\_ County Utility Authority prior to establishing service to water and wastewater infrastructure projects funded under the Mississippi Gulf Region Water and Wastewater Plan. If an individual home or business existed prior to April 3, 2009, this information is not necessary for connection to said facilities.

Please check one of the following:

\_\_\_\_\_ I have coordinated with the Department of Interior, Fish and Wildlife Service, regarding potential impacts of my project to federally protect threatened or endangered species. A copy of the correspondence from the Fish and Wildlife Service is attached.

\_\_\_\_\_ I am not aware of the presence of any federally protected threatened or endangered species identified by the Fish and Wildlife Service (see Attachment A) on my property.

I hereby certify the above information is accurate to the best of my knowledge. I understand that failure to comply with the requirements of the Federal Endangered Species Act may result in enforcement action against me by the U.S. Fish and Wildlife Service.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

FEDRALLY LISTED THREATENED AND ENDANGERED SPECIES  
WITHIN MISSISSIPPI GULF REGION WATER AND WASTEWATER PLAN SERVICE AREA  
(ATTACHMENT A)

**Jackson**

|            |                            |   |   |
|------------|----------------------------|---|---|
| <b>T</b>   | Louisiana Black Bear       | – | <i>Ursus a. Luteolus</i>                        |
| <b>TCH</b> | Piping Plover              | – | <i>Charadrius Melodus</i>                       |
| <b>T</b>   | Gopher Tortoise            | – | <i>Gopherus Polyphemus</i>                      |
| <b>TCH</b> | Gulf Sturgeon              | – | <i>Acipenser Oxyrhynchus Destotoi</i>           |
| <b>T</b>   | Green Turtle               | – | <i>Chelonia</i>                                 |
| <b>T</b>   | Loggerhead Turtle          | – | <i>Caretta Caretta</i>                          |
| <b>T</b>   | Yellow-Blotched Map Turtle | – | <i>Graptemys Flavimaculata</i>                  |
| <b>E</b>   | Mississippi Gopher Frog    | – | <i>Rana Capito Sevosa (DPS)</i>                 |
| <b>E</b>   | Louisiana Quillwort        | – | <i>Isoetes Louisianensis</i>                    |
| <b>E</b>   | Leatherback Turtle         | – | <i>Dermochelys Comacea</i>                      |
| <b>E</b>   | Kemp's Ridley Turtle       | – | <i>Lepidochelys Kempii</i>                      |
| <b>E</b>   | Alabama Red-Bellied Turtle | – | <i>Pseudemys Alabamensis</i>                    |
| <b>E</b>   | West Indian Manatee        | – | <i>Trichechus Manatus</i>                       |
| <b>E</b>   | Brown Pelican              | – | <i>Pelecanus Occidentalils</i>                  |
| <b>ECH</b> | Mississippi Sandhill Crane | – | <i>Grus Canadensis Pulla</i>                    |
| <b>E</b>   | Red-Cockaded Woodpecker    | – | <i>Picoides Borealis</i>                        |
| <b>C</b>   | Black Pine Snake           | – | <i>Pituophis Melanoleucus SSP. Lodingi</i>      |
| <b>C</b>   | Pearl Darter               | – | <i>Percina Aurora (Pascagoula River System)</i> |

|               |                   |   |                                |
|---------------|-------------------|---|--------------------------------|
| <b>Codes:</b> | <b>E</b>          | = | Endangered                     |
|               | <b>T</b>          | = | Threatened                     |
|               | <b>C</b>          | = | Candidate                      |
|               | <b>ECH or TCH</b> | = | Listed with Critical Habitat   |
|               | <b>DPS</b>        | = | Distinct Vertebrate Population |

**\*\*NOTE\*\***

For questions regarding the above, please feel free to contact:  
U.S. Fish and Wildlife Service  
Mississippi Field Office  
6578 Dogwood View Parkway, Suite A  
Jackson, MS 39213  
Phone: (601) 321-1131

# JACKSON COUNTY UTILITY AUTHORITY

## Service Line Right of Entry Permit and Utility Easement

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Address

\_\_\_\_\_  
Map Key Number

I (We), the owner(s) of the property listed above understand(s) and agree(s) a water service line and/or a sewer collection system, including a pressure sewer service line and an interceptor tank with effluent pump system or low pressure grinder pump system, is to be installed on my property to connect the structure located at the above address to the sewer system of the Jackson County Utility Authority. Upon completion of construction, the water and/or sewer collection systems will be owned by the Jackson County Utility Authority or its assigns who will be responsible for the maintenance of the water and/or sewer system. The owner(s) acknowledge(s) they will be responsible for the cost of electric service associated with the operation of the systems and the monthly water and/or sewer fee charged by the Jackson County Utility Authority, as required under the Rules and Regulations of the Authority, and any damage to the service lines.

The owner(s) hereby grant(s) a right of entry permit and a permanent utility easement to the Jackson County Utility Authority for the installation of the water and/or sewer systems from the public right-of-way to connect to the water and/or sewer service to the structure located on this property. The permit shall extend from the public right-of-way to the "Point of Delivery" as described in the Authority's Rules and Regulations and will be limited to the exterior of any structure for which service is provided.

The owner(s) also hereby grant(s) a right of entry permit for the property to the Jackson County Utility Authority for the maintenance of water and/or sewer systems.

The owner(s) hereby agree(s) not to construct, plant or place anything within the service area, including but not limited to fences, trees, shrubs, vegetation, flowerbeds, outbuildings, driveways, sidewalks, animal pens, and vehicles. This utility easement shall be limited to and for the exclusive use of Jackson County Utility Authority for its collection system.

The undersigned hereby permits a right of entry to the Jackson County Utility Authority, with the right of entry and reentry from time to time during construction and for the life of the water and/or sewer systems, for the purpose of exercising the said rights, privileges and license permit, herein described. Right of Entry for maintenance purposes is granted only to the Jackson County Utility Authority or its assigns or agents who hereby agree they will be responsible for the restoration of any disturbance or damage to the lawn to restore it to its condition before service.

The owner(s) hereby agree to hold harmless the Jackson County Utility Authority, along with its project engineers, project administrators, and all other employees, agents, servants, successors and assigns of the Jackson County Utility Authority, for any and all claims, demands, suits and losses of any nature whatsoever which may result from or be claimed to have resulted from the construction of the water and/or sewer systems, included by not limited to personal injury, death, damage to buildings, fixtures, and appurtenances, as well as hidden damage to property including trees, shrubs, sod, bushes or any vegetation, lost wages, attorney's fees, and any other loss of damage whatsoever. While Homeowner(s) specifically releases Jackson County Utility Authority and its engineers, Homeowner(s) specifically reserves any and all rights against any contractor or subcontractor for any damages that may arise out of (in whole or in part) or result from the construction of the water and/or sewer systems.

Owner(s):

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Jackson County Utility Authority

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Signed before me, a Notary Public, in the State of Mississippi. This, the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

Commission Expires: \_\_\_\_\_