



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Kevin Coggin ▪ Jackson County
Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
Kevin Miller ▪ Jackson County
Michael R. Murphy ▪ Pascagoula
Ken Papania ▪ Ocean Springs
Marshall Smith ▪ Gautier

Jackson County Utility Authority
Regular Meeting
Board of Directors
March 27, 2017

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., March 27, 2017, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Marshall Smith, President; Kevin Coggin, Vice President; Kevin Miller, Secretary/Treasurer; Tommy Eldridge, Vice Secretary-Treasurer; Directors, Jackie Elly, Michael Murphy and Ken Papania. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Linda Gasaway, Administrative Assistant; Edna Lott, Principal of Accounting; Chase Glisson, Engineering Manager; Morgan Pitts, Environmental Compliance Officer; James Heidelberg and April McDonald, Authority Counsel; Greg Brown, Pickering; Eric Page, Neel-Schaffer, Paul Foley, Michael Baker, Bobby Brashier and Joey Bullock, BancorpSouth.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Andrew J. Elly, Director, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Smith asked if there were any changes to the Agenda. There were none.

5. Recognition

A. Public Recognition

Mr. Smith asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. 2017 Annual Mechanical Risk Assessment – Report, **Exhibit “A”**

- B. FEMA – PW-681 Approval of Project as “Improved” – Report, **Exhibit “B”**
- C. FEMA – PW-681 Approval of Extension – Report, **Exhibit “C”**
- D. Mr. Kenneth Papania – New Director Term – Record Only, **Exhibit “D”**
- E. Purchase Order – Service & Process Water Supply Well, **Exhibit “E”**
- F. CDBG Grant Amendment No. 48 – Approved, **Exhibit “F”**
- G. Purchase Order – Vehicle, **Exhibit “G”**
- H. Southern Wholesale Extension – Report Only, **Exhibit “H”**
- I. Insurance Coverage Renewals, **Exhibit “I”**
Mr. Miller requested Item 6.I. be pulled for Discussion

Mr. Coggin made a motion to approve Items 6.A. – 6.H. as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.

Mr. Miller made a motion to approve Item 6.I. as presented. Mr. Coggin seconded the motion and it was unanimously approved by the Board Members present.

7. New Business (Discussion Items)

- A. Expenditures, **Exhibit “J”**
Mr. Miller made a motion to approve Expenditures as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.
- B. Bond Payment Authorizations, **Exhibit “K”**
Mr. Papania made a motion to authorize Bond Payment as presented. Mr. Murphy seconded the motion and it was unanimously approved by the Board Members present.
- C. Accounting Department – Discussion Items, **Exhibit “L”**
Discussion Only / NAR

D. Other, If Any

Mr. Smith asked if there were any other New Business Items. There were none.

8. Board Attorney

Counsel updated the Board on Attorney matters and requested Executive Session. No Board action was taken.

9. Director Items

Mr. Smith asked if there were any Director Items. Mr. Miller requested a Committee be established to develop one or more, "Request for Qualifications" for various insurance markets. After further discussion, it was determined that this would fall under the Budget Committee.

10. Executive Session, If Requested

Mr. Heidelberg requested Executive Session for Litigation Matters and Mr. Elly requested Executive Session be considered for personnel matters.

At 5:01 P.M. Mr. Murphy made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss potential litigation and personnel items.

At 5:02 P.M., Mr. Miller made the motion to come out of Closed Session. The motion was seconded by Mr. Coggin and it was unanimously approved by the Board members present.

At 5:05 P.M., Mr. Murphy made a motion to go into Executive Session. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present. This was announced to the public.

In attendance were: Mr. Smith; Mr. Coggin; Mr. Miller; Mr. Eldridge; Mr. Elly; Mr. Murphy; Mr. Papania; Mr. Fairfield; Mr. Heidelberg and Ms. McDonald.

At 5:59 P.M., Mr. Murphy made a motion that the Board come out of Executive Session, resume Regular Session. Mr. Miller seconded the motion and it was unanimously approved by the Board members present.

No business was undertaken in Executive Session.

At 6:00 P.M., the meeting was re-opened to the public and regular session resumed.

11. Adjourn

There being no further business to come before the Board, Mr. Murphy made the motion to adjourn. Mr. Coggin seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 6:01 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10th day of April, 2017.


MARSHALL SMITH, PRESIDENT


KEVIN MILLER, SECRETARY-TREASURER