



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
William Lanham • Gautier  
Frank Mallette • Jackson County  
Guy Moore • Pascagoula  
Jerry Eldridge • Ocean Springs  
Rickey Murphy • Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors  
January 24, 2022

## MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:02 P.M., January 24, 2022, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; Director Elly, Secretary / Treasurer, and Directors Lanham and Murphy. Director Moore, Vice Secretary / Treasurer and Director Mallette attended via Zoom. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering; Linda Green, Director of Finance; Johnny Groue, Director of Operations; James Heidelberg and April McDonald, Authority Counsel; Charles Capdepon, Pickering; Chuck Starling, Kimley-Horn; Dennis Reeves, Overstreet; Lindsey Tucker, Garver; Doug Wimberly and David Bowman, Neel-Schaffer.

### 2. Devotion

Mr. Page presented the invocation.

### 3. Pledge of Allegiance

Director Lanham led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. There were none.

### 5. Public Recognition

Director Munro asked if there were any other Public to Recognize. There were none.

### 6. Employee Recognition – Johnny Groue – 5 Years of Service

Board presented Mr. Groue a plaque in recognition of his five (5) years of service with JCUA.

### 7. Consent Agenda

A. Adopt – January 10, 2022 Board Meeting Minutes, **Exhibit “A”**

B. Information Only – JCUA POTW-1C (WJC) Non-Compliance Notification, **Exhibit “B”**

C. Information Only – Water Quality Sample Report and Map, **Exhibit “C”**

Director Moore request Item 7.A. be pulled for discussion and made a motion to Approve Consent Items 7.B. and 7.C. as presented. Director Murphy seconded the motion. Director

Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

Following discussion of Item 7.A., Director Moore made a motion to Approve Item 7.A. with the requested amendments. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**8. Discussion Agenda**

**A. Expenditures, Exhibit “D”**

Following questions and comments, Director Murphy made a motion to Approve the Expenditures as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**B. Projects**

**1. Consider – Tucker Rd PS No. 6 Relocation – Hemphill Construction Pay Application No. 6, Exhibit “E”**

Mr. Page presented this item and deferred to Mr. Glisson and Mr. Starling for questions. Director Eldridge made a motion to Approve Hemphill Pay Application No. 6 as presented. Director Lanham seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**2. Consider – Tucker Rd PS No. 6 Relocation – Kimley Horn Construction Phase Invoice No. 20450248, Exhibit “F”**

Mr. Page presented this item. Director Elly made a motion to Approve Kimley-Horn Invoice No. 20450248 as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**3. Consider – Jordan Rd Sewer Phase 2 – Miller Construction Pay Application No. 17, Exhibit “G”**

Mr. Page presented this item and deferred to Mr. Glisson and Mr. Wimberly for questions. Following questions, comments and discussion, Director Murphy made a motion to Approve Miller Construction Pay Application No. 17 as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**4. Consider – Jordan Rd Sewer Phase 2 – Request to Execute Substantial Completion Certificate, Exhibit “H”**

Mr. Page presented this item. Director Eldridge made a motion to Approve request to Execute Substantial Completion Certificate as presented. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – Jordan Rd Sewer Phase 2 – Neel Schaffer, Inc. Construction Phase Invoice No. 1076830, **Exhibit “I”**

Mr. Page presented this item. Director Murphy made a motion to Approve Neel Schaffer, Inc. Construction Invoice No. 1076830 as presented. Director Elly seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

6. Information Only – WJC POTW Green Infrastructure Project – Neel Schaffer, Inc. Update to Energy FEED Study & Upcoming Efforts, **Exhibit “J”**

Mr. Page presented this item. This was for Information only, no action was required.

9. Administrative Items

- A. Consider – Tyler Connect 2022 Conference – Tyler Technologies, **Exhibit “K”**

Mr. Page presented this item. Following questions, comments and discussion, Director Lanham made a motion to Tyler Connect 2022 Conference for up to six (6) JCUA attendees. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – Tyler Technologies PACE-15 for Munis, **Exhibit “L”**

Mr. Page presented this item. Following questions and comments, Director Moore made a motion to Approve an Additional One (1) Year of Tyler Technologies PACE-15 Continuing Education for Munis as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Consider – Request to Execute MOA with Cottages at Emerald Lakes – 37 Lots off Jean Lane in Fontainebleau, **Exhibit “M”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions and comments, Director Murphy made a motion to Approve the Request to Execute MOA as presented. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- D. Consider – Request to Repair Sinkhole at 12601 Highway 57, **Exhibit “N”**

Mr. Page presented this item, stating project is Not to Exceed \$47,000.00 and deferred to Mr. Glisson to present additional information/specifics. Following questions and comments, Director Mallette made a motion to Approve the Request to Repair Sinkhole at 12601 Highway 57, NTE \$47,000.00, as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- E. Information Only – Pending Retail Installations Update, **Exhibit “O”**

Mr. Page presented this item. This was for information only, no action was required.

- F. Consider – 2022 JCUA Property/Casualty Insurance Proposal, **Exhibit “P”**

Mr. Page presented this item and requested it be pulled for discussion in Executive Session.

10. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

11. Director Items

Director Eldridge asked if there were any Director Items. Various items were discussed.

12. Executive Session (Requested)

A. Request for Revision of Waste Hauler Rate, **Exhibit “Q”**

At 5:32 P.M., Director Elly made a motion to go into Closed Session regarding matters for possible Executive Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:34 P.M., Director Elly made the motion to come out of Closed Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:35 P.M., Director Elly made a motion to go into Executive Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Munro and Murphy. Directors Mallette and Moore attended via Zoom. Mr. Page, Ms. Gasaway, Mr. Glisson, Mr. Groue, Mr. Heidelberg and Ms. McDonald.

At 6:36 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 6:37 P.M., the meeting was re-opened to the public and regular session resumed.

13. Consider - 2022 JCUA Property/Casualty Insurance Proposal, **Exhibit “P”**

As requested this item (12.A.) was discussed in Executive Session. After coming out of Executive Session Director Elly made a motion to Table this item to the next Board Meeting on Monday, February 14, 2022, pending additional information. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

14. Consider - Request for Revision of Waste Hauler Rate, **Exhibit “Q”**

After coming out of Executive Session Director Eldridge made a motion to Deny the Request for Revision of Waste Hauler Rates, as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

15. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:38 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14<sup>th</sup> day of February, 2022.

  
\_\_\_\_\_  
JERRY MUNRO, PRESIDENT

  
\_\_\_\_\_  
ANDREW J. ELLY, SECRETARY/TREASURER