



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting

Board of Directors

May 9, 2022

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., May 9, 2022, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer; Directors Lanham and Murphy. Director Mallette was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering; Linda Green, Director of Finance; Carrie Dennis, O&M Manager; James Heidelberg and April McDonald, Authority Counsel; Dennis Reeves, Overstreet; Pete McMaster and Robert Teem, Arcadis and Chuck Starling, Kimley-Horn.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Moore led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. Mr. Page requested the following: Replace Item 8.D. – Cash Flow Revolving Line-of Credit with Revised Copy; Handout for Item 8.I. – Hwy. 90 Property Acquisition Loan, and Add-On Item 8.J. – Request to Terminate Janitorial Contract.

5. Public Recognition

Director Munro asked if there were any public to recognize, there were none.

6. Consent Agenda

A. Adopt – April 11, 2022 Board Meeting Minutes, **Exhibit “A”**

B. Adopt – April 25, 2022 Board Meeting Minutes, **Exhibit “B”**

Director Moore noted duplication of two lines on Item 6.A., Page 6 of 235. Director Elly made a motion to Adopt the Minutes with the Necessary Corrections. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “C”**

Following questions and comments, Director Eldridge made a motion to Approve the Expenditures as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Information Only – Water Quality Samples – EC Results (January 2022 – April 2022), **Exhibit “D”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. This was for information only, no action was required.

C. Information Only – Contract Schedule, **Exhibit “E”**

Mr. Page presented this item. This was for information only, no action was required.

D. Projects

1. Consider – Facility Planning Request – Retail System Expansion, **Exhibit “F”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions, comments and discussion Director Murphy made a motion to Approve Facility Planning Request for Retail System Expansion as requested. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Information Only – JCUA Current Targeted Grant & Loan Funding Programs, **Exhibit “G”**

Mr. Page presented this item. This was for information only, no action was required.

8. Administrative Items

A. Consider – POTW 2C (GTP) – Request to Replace Polymer Feed System, **Exhibit “H”**

Mr. Page presented this item and deferred to Ms. Dennis for questions. Following questions and comments Director Eldridge made a motion to Approve Replacement of POTW 2C (GTP) Polymer Feed System as requested. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Consider – Gulf Breeze, L.L.C. – Lawn Maintenance Service Addendum, **Exhibit “I”**

Mr. Page presented this item stating Addendum is to Add PS 37 to the existing Lawn Maintenance Service Agreement. Following questions and discussion Director Moore made a motion to Approve Addendum as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Consider – Safety Plus – Annual Renewal Agreement – One (1) Year, **Exhibit “J”**
Mr. Page presented this item. Following questions and comments, Director Murphy made a motion to Approve Safety Plus Annual Renewal Agreement as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- D. Consider –Cash Flow Revolving Line-of Credit – One (1) Year – Award to Community Bank, **Exhibit “K”**
Mr. Page presented this item and deferred to Ms. Green for additional information. Following questions, comments and discussion Director Moore made a motion to Approve Award of Cash Flow Revolving Line-of Credit to Community Bank as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- E. Consider - Auction & Scrap Disposal Request, **Exhibit “L”**
Mr. Page presented this item. Director Murphy made a motion to Approve Auction & Scrap Disposal Request as presented. Director Elly seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- F. Information Only - Retail Connection Install Status Update, **Exhibit “M”**
Mr. Page presented this time. This was for information only, no action was required.
- G. Information Only – Financial Update, **Exhibit “N”**
Director Munro presented this time. Ms. Green confirmed Book Balances have been used on the Cash Position page as requested. Director Lanham requested information be added to the Budget sheet showing Capital Expenditures information. This was for information only, no action was required.
- H. Consider – Jordan Road Phase II – New Sewage Pump Station – Final Loan Offer, **Exhibit “O”**
Mr. Page presented this item. Following questions and comments, Director Moore made a motion to Authorize Executive Director to Execute SRF-07 Final Loan Agreement as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- I. Hwy. 90 Property Acquisition
1. Consider – Hwy. 90 Property Acquisition, **Exhibit “P”**
Mr. Page presented this item. Following questions, comments and discussion Director Moore made a motion to Approve Hwy. 90 Property Acquisition as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with four (4) Yea votes. Director Eldridge abstained from voting and Director Elly voted Nay.

2. Consider – Hwy. 90 Property Acquisition Loan, **Exhibit “Q”**

Mr. Page presented this item. Following questions, comments and discussion Director Murphy made a motion to Approve Hwy. 90 Property Acquisition and Facilities Modification Loan with a loan value Not to Exceed \$650,000.00. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with four (4) Yea votes. Director Eldridge abstained from voting and Director Elly voted Nay.

J. Consider – Request to Terminate Janitorial Service Contract, **Exhibit “R”**

Mr. Page presented this item. Following questions and comments, Director Eldridge made a motion to Approve Termination of Janitorial Services as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

Counsel updated the Board on Attorney. No Board action was taken.

10. Director Items

Director Munro asked if there were any Director Items. Various items were discussed.

11. Executive Session (If Needed)

Director Munro asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:50 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13th day of June, 2022.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER