



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors

May 23, 2022

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., May 23, 2022, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer; Directors Lanham and Mallette. Director Murphy was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering; Linda Green, Director of Finance; Johnny Groue, Director of Operations; April McDonald, Authority Counsel; Doug Wimberly, Neel-Schaffer; Greg Brown, Pickering; Chuck Starling, Kimley-Horn; Robert Teem, Arcadis; Lindsay Tucker, Garver, and Dennis Reeves, Overstreet.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Mallette led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. Mr. Page requested the following items be added: Item 7.D. – Resolution – Revolving Line of Credit and Item 7.E. – Request Approval of Plymouth Road Easement

5. Public Recognition

Director Munro asked if there were any Public to recognize. There were none.

6. Discussion Agenda

A. Expenditures, **Exhibit "A"**

Following questions and comments, Director Elly made a motion to Approve the Expenditures as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Information Only – City of Moss Point – Notice of High Flow / Excessive Wastewater Demands – POTW-6C (ETP), Exhibit “B”

Mr. Page presented this item followed by some questions and comments. This was for information only, no action required.

C. Information Only – JCUA POTW-1C (WJCTP) – Noncompliance Notification – Failed Chronic Bioassay Test, Exhibit “C”

Mr. Page presented this item. This was for information only, no action required.

D. Projects

1. Consider – Tucker Road PS 6 Improvements – Hemphill Construction Pay Application No. 10, Exhibit “D”

Mr. Page presented this item and deferred to Chuck Starling with Kimley Horn for questions and project update. Following questions and comments, Director Moore made a motion to Approve Hemphill Pay Application No. 10 as presented. Director Mallette seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – Tucker Road PS 6 Improvements - Kimley Horn Construction Phase Services Invoice No. 21253443, Exhibit “E”

Mr. Page presented this item. Director Eldridge made a motion to Approve Kimley-Horn Invoice No. 21253443 as presented. Director Lanham seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Groveland PS 8 Rehab – Hemphill Pay Application No. 5, Exhibit “F”

Mr. Page presented this item and stated that Staff recommends payment. Following questions, comments and discussion, Director Lanham made a motion to Approve Hemphill Pay Application No. 5 as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – Groveland PS 8 Rehab – Kimley Horn Construction Phase Services Invoice No. 21253439, Exhibit “G”

Mr. Page presented this item. Director Eldridge made a motion to Approve Kimley Horn Invoice No. 21253439 as presented. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – JCUA PS 20 (Escatawpa) Rehab – Request to Initiate Capital Improvement Planning Effort, Exhibit “H”

Mr. Page presented this item and deferred to Chase Glisson for additional information. Following questions and comments, Director Eldridge made a motion to Approve Initiation of PS 20 Capital Improvement Planning Effort as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

6. Information Only - USACE 219 Ocean Springs Water Main Project Update, **Exhibit "I"**
Mr. Page presented this item and deferred to Chase Glisson for additional information.
This was for information only, no action required.

7. Administrative Items

- A. Consider – Managed Print Services Contract – Request to Award, **Exhibit "J"**
Mr. Page presented this item. Director Mallette made a motion to Approve Print Services Contract as presented. Director Lanham seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Consider –Request to Accept Carrier’s Claim Letter and Close Claim for 605 Peach Street, Ocean Beach Estates, **Exhibit "K"**
Mr. Page presented this item. Following discussion Director Lanham made a motion to make a \$500 settlement offer. Director Eldridge seconded the motion. Following further discussion Director Lanham and Director Eldridge rescinded their motions and Director Eldridge made a motion to Accept Recommendation to Close Claim as presented in Insurance Carrier’s Claim Letter. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- C. Consider – Account Adjustment, **Exhibit "L"**
Mr. Page presented this item. Director Mallette made a motion to Approve Account Adjustment as presented. Director Lanham seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- D. Consider – Resolution – Revolving Line of Credit, **Exhibit "M"**
Mr. Page presented this item stating Revolving Line of Credit was approved at 05/09/2022 Board Meeting but, Bank has requested a signed Resolution regarding the Revolving Line of Credit. Director Moore made a motion to Approve Resolution as presented. Director Eldridge seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- E. Consider – Request Approval of Plymouth Road Easement
Ms. McDonald presented this item. Following questions and comments, Director Mallette made a motion to Approve Plymouth Road Easement as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Board Attorney Items

Director Munro asked if there were any Board Attorney Items today. Ms. McDonald stated that Mr. Heidelberg was not able to attend the Board Meeting and she did not have any Attorney Items.

9. Director Items

Director Moore requested an update regarding staff’s recent trip to Indianapolis for Tyler Training and requested a general overview regarding current open positions. Director Lanham requested an update regarding purchase of office space in Gautier. Ms. Green and Mr. Page updated the Board

regarding the training, upcoming items that they will be offering, as well as various other updates regarding Tyler Technologies. Mr. Page updated the board regarding current open positions and the status of the new office space in Gautier. Director Eldridge stated that the State's Fiscal Year will be ending soon, JCUA will be receiving the \$1.8 million on that date and he would like to form a committee to oversee how the money is spent to ensure that the money is spent exactly how it is intended. He also stated that he would like to see what JCUA's plan is regarding the use of this money and asked if staff has developed a plan regarding the use of the money. Mr. Page stated that JCUA has not received any guidance documentation on any of this money in order to develop a plan and that a definitive plan cannot be developed until guidance documentation has been received. Mr. Page and Mr. Heidelberg have been in conversations regarding this Bill and the monies JCUA is to receive. Director Munro asked if there were any other Director Items. There were none.

Mr. Page stated that he will not be attending the June 13, 2022 Board Meeting and that Johnny Groue would be running the meeting in his absence.


10. Executive Session (If Needed)

Director Munro asked if there was a need for Executive Session. There was not.

11. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:50 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13th day of June, 2022.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER