



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
William Lanham • Gautier  
Frank Mallette • Jackson County  
Guy Moore • Pascagoula  
Jerry Munro • Ocean Springs  
Rickey Murphy • Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors  
September 12, 2022

## MINUTES

Corrected

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:05 P.M., September 12, 2022, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer; Directors Lanham, and Murphy. Director Mallette was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Chase Glisson, Director of Engineering; Linda Green, Director of Finance; Johnny Groue, Director of Operations; James Heidelberg and Myra Cunningham, Authority Counsel; Pete McMaster and Robert Teem, Arcadis; Doug Wimberly, Neel-Schaffer; Lindsey Tucker, Garver; Chuck Starling, Kimley-Horn, and Dennis Reeves, Overstreet. Linda V. Gasaway, Executive Assistant attended via Zoom.

### 2. Devotion

Mr. Page presented the Devotion.

### 3. Pledge of Allegiance

Director Elly led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. Mr. Page requested the following items be added: Add-On for Item 7.A. – Expenditures and Add Item 8.I. Gulf Breeze Landscaping – Lawn Maintenance Service Addendum – Add Technical Services Facility in Gautier.

### 5. Public Recognition

Director Munro asked if there were any other Public to recognize. There were none.

### 6. Consent Agenda

A. Adopt – August 8, 2022 Minutes, **Exhibit “A”**

B. Adopt – August 22, 2022 Minutes, **Exhibit “B”**

C. Adopt – August 29, 2022 Minutes, **Exhibit “C”**

Director Munro asked if there were any questions or comments regarding the Consent Agenda. There were none. Director Eldridge made a motion to Approve the Consent Agenda as presented. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “D”**

Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Information Only – Water Quality Samples – May 2022 – August 2022, **Exhibit “E”**

Mr. Page presented this item. There were various questions and comments. This was for information only, no action required.

C. Projects

1. Consider – SRF South Central Wastewater (SCWW) Flow Routing to Gautier POTW – Kimley Horn Design Phase Services Invoice No. 21320892 and 21660589, **Exhibit “F”**

Mr. Page presented this item. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – WJC POTW (WJC) Green Infrastructure Improvements – Neel Schaffer Design Phase Services Invoice No. 1072808, **Exhibit “G”**

Mr. Page presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Gautier/PMP WWTP (PLTSE) Clarifier & Headworks Structural Evaluation Services – Garver Design Phase Services Invoice No. 22W10100-3, **Exhibit “H”**

Mr. Page presented this item. Following questions and comments, Director Moore made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – SRF Retail Sewer Expansion Plan (RSEP1) – BMA Design Phase Services Invoice No. 24664, **Exhibit “I”**

Mr. Page presented this item. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – Request Execution of EJCWWRF 219 Project Partnership Agreement (PPA) with Corps of Engineers, **Exhibit “J”**

Mr. Page presented this item. Following questions, comments and discussion, Director Murphy made a motion to Approve this item as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with five (5) yeas votes. Director Lanham Abstained from voting on this item.

6. Consider – South Central Septic Abatement Project - RESTORE MDEQ Environmental Checklist Requirement – Request to Advertise, **Exhibit “K”**

Mr. Page presented this item. Following questions and comments, Director Lanham made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Consider – FY23 Miscellaneous Materials Bid – Request to Award Schedules A-G Per Certified Bid Tabulation, **Exhibit “L”**

Mr. Page presented this item. Following questions and comments, Director Eldridge made a motion to Approve this item as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – FY 2023 Miscellaneous Materials Bid – Request to Issue Emergency Procurement of Certain Construction Materials for Upcoming GOMESA and RESTORE Projects, **Exhibit “M”**

Mr. Page presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Information Only – Retail Connection Install Status Update, **Exhibit “N”**

Mr. Page presented this item. This was for information only, no action required.

- D. Consider – DLT Solutions, LLC – AutoCAD Subscription Annual Renewal, **Exhibit “O”**

Mr. Page presented this item. Following questions and comments, Director Eldridge made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- E. Consider –Netwrix Software License Agreement for an Additional One (1) Year – Annual Renewal, **Exhibit “P”**

Mr. Page presented this item. Following questions and comments, Director Eldridge made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- F. Consider – Office 365 Subscription with DataPerk Technology Solutions – Annual Renewal, **Exhibit “Q”**

Mr. Page presented this item. Following questions and comments, Director Lanham made a motion to Approve this item as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- G. Consider – Sparklight Business Service Agreement – Add New Fiber Internet Service at the Technical Services Facility in Gautier and Renew the Fiber Internet Service at Vancleave - Retail, POTW-7C (PMP), POTW-1C (WJC), and Administration, **Exhibit “R”**

Mr. Page presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- H. Information Only – October 1, 2021 – July 31, 2022 Financial Report, **Exhibit “S”**

Mr. Page presented this item and deferred to Ms. Linda Green for questions. This was for information only, no action required.

- I. Consider – Gulf Breeze Landscaping – Lawn Maintenance Service Addendum – Add Technical Services Facility in Gautier (Add-On), **Exhibit “T”**

Mr. Page presented this item. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

- Board Officer Election
  - Tommy Eldridge, President
  - Rickey Murphy, Vice President
  - Andrew J. Elly, Secretary / Treasurer
  - Guy Moore, Vice Secretary / Treasurer

Director Eldridge made a motion to Approve the recommendations as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- Director FY2023 – FY2024 Committee Assignments
  - Budget – Mallette / Moore / President – Moore Chair
  - Compensation – Elly / Munro / President – Elly Chair
  - Public Relations – Elly / Lanham / President – Lanham Chair
  - Rates & Billings – Lanham / Munro / President – Munro Chair
  - Task Force – Lanham / Murphy / President – Murphy Chair
  - Audit – Elly / Moore / President – Moore Chair
  - Expansion – Mallette / Murphy / President – Murphy Chair
- Other Items
  - Various items were discussed.

11. Executive Session (Legal Matters)

At 6:08 P.M., Director Eldridge made a motion to go into Closed Session regarding matters for possible Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 6:10 P.M., Director Elly made the motion to come out of Closed Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 6:10 P.M., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Moore, Munro and Murphy; Mr. Page, Mr. Glisson, Ms. Green, Mr. Groue, Mr. Heidelberg and Ms. Cunningham.

At 6:40 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 6:40 P.M., the meeting was re-opened to the public and regular session resumed.

12. Consider – Authorize Legal Counsel to Obtain Helena Utility District (HUD) Financial Records  
Following discussion in Executive Session, Director Eldridge made a motion to Authorize Legal Counsel to Obtain HUD financial records, as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

13. Adjourn

There being no further business to come before the Board, Director Eldridge made the motion to adjourn. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:50 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 3<sup>rd</sup> day of October, 2022.

  
TOMMY ELDRIDGE, PRESIDENT

  
ANDREW J. ELLY, SECRETARY/TREASURER