



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
William Lanham ▪ Gautier
Frank Mallette ▪ Jackson County
Guy Moore ▪ Pascagoula
Jerry Munro ▪ Ocean Springs
Rickey Murphy ▪ Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
December 19, 2022

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:03 P.M., December 19, 2022, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Moore, Vice Secretary / Treasurer, Directors Lanham and Munro. Director Elly, Secretary / Treasurer, attended via Zoom. Director Mallette was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Linda Green, Director of Finance; Tara Fulton, HR Manager; Carrie Dennis, Operations Manager; Jerod Martin, Engineer / Project Manager; James Heidelberg and Myra Cunningham, Authority Counsel; Tyler Noland, Arcadis; Doug Wimberly, Neel-Schaffer; Stephen Martin, Michael Baker; Greg Brown, Pickering; Paul Foley, Fenstermaker and Andy McDermott, Jackson County Resident.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Murphy led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the agenda. Mr. Page requested the following item be added: Add-On for Item 7.A.1. – Expenditures.

5. Public Recognition

Director Eldridge asked if there were any Public to be recognized. Board recognized Mr. Andy McDermott regarding an odor issue near his residence, near the newly constructed pump station located on Pine Avenue. Mr. Page asked Mr. Jerod Martin, JCUA Engineer/Project Manager, to follow-up with Mr. McDermott regarding this issue.

6. Consent Agenda

A. Adopt – November 14, 2022 Minutes, **Exhibit “A”**

B. Adopt – November 28, 2022 Minutes, **Exhibit “B”**

Director Eldridge presented this item. Director Moore requested corrections be made on Item 7.C., correcting who made the motion and second and also to Item 10, adding Ms. Martha Sims as an Executive Session attendee. Director Murphy made a motion to Approve Items 6.A. and 6.B. with requested corrections. Director Moore seconded the motion. Director Eldridge asked

if there were any other questions or comments. There were none. Motion carried with a unanimous vote by the Board Members present.

As discussed in Executive Session, Director Moore made a motion to Amend the November 28, 2022 Minutes regarding the Independent Consultant's verbal report pertaining to personnel matters and possible discrimination and to provide items of possible improvement in a future meeting. Director Lanham seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present. (As discussed in Executive Session)

7. Discussion Agenda

A. Expenditures

1. FY 2023 Expenditures, **Exhibit "C"**

2. FY 2023 Expenditures EFT, **Exhibit "D"**

Director Eldridge presented these items. Following questions, comments and discussion, Director Munro made a motion to Approve Items 7.A.1. and 7.A.2. as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Information Only – City of Moss Point – Excessive Flow November 2022, **Exhibit "E"**

Mr. Page presented this item. This was information only, no action required.

C. Information Only – City of Pascagoula – Excessive Flow November 2022, **Exhibit "F"**

Mr. Page presented this item. This was information only, no action required.

D. Information Only – Water Quality Sample Results – August 2022 – November 2022, **Exhibit "G"**

Mr. Page presented this item. This was information only, no action required.

E. Projects

1. Consider – West Regional Water System Improvements – Phase 2 – Pay App No. 4, **Exhibit "H"**

Mr. Page presented this item, stated staff recommends payment and deferred to Mr. Greg Brown with Pickering Firm, for questions and update. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – West Regional Water System Improvements – Phase 2 – Pickering Invoice No. 0092410, **Exhibit "I"**

Mr. Page presented this item and stated staff reviewed and recommends payment. Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Information Only – WJC POTW-1C (WJC) Process Improvements – Facility Plan Submission to MSDEQ State Revolving Loan Program, **Exhibit “J”**

Mr. Page presented this item. This was for information only, no action required.

4. Information Only – Notice of Changes to NPDES Permitted Outfall Ammonia Limits, **Exhibit “K”**

Mr. Page presented this item. This was for information only, no action required.

8. Administrative Items

- A. Consider – Request to Proceed – Tantallon Gravity Sewer Repair (Capital Project), **Exhibit “L”**

Mr. Page presented this item and deferred to Mr. Jerod Martin for additional information. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – Laboratory Request to Purchase – Replacement of Distilled Water System (Capital Outlay), **Exhibit “M”**

Mr. Page presented this item. Lab currently has one 12 year old Distilled Water System and is request approval to purchase an additional / backup Distilled Water System. Following questions, comments and discussion, Director Murphy made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Consider – Engineering Request to Purchase – New Locator Equipment (Capital Outlay), **Exhibit “N”**

Mr. Page presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- D. Consider – December 2022 Disposals, **Exhibit “O”**

Mr. Page presented this item. Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- E. Information Only – FY 2022 Summary of JCUA Insurance Claims, **Exhibit “P”**

Mr. Page presented this item. This was for information only, no action required.

- F. Information Only – Pending Retail Installations, **Exhibit “Q”**

Mr. Page presented this item. This was for information only, no action required.

- G. Information Only – GOMESA Connection Assistance Project – Progress Report, **Exhibit “R”**

Mr. Page presented this item. This was for information only, no action required.

- H. Information Only – GOMESA Installation Spreadsheet, **Exhibit “S”**
Mr. Page presented this item. This was for information only, no action required.
- I. Consider – 8737 Richwood Drive – Reimbursement Request, **Exhibit “T”**
Mr. Page presented this item. Following questions, comments and discussion, Director Munro made a motion to Table this Item pending additional information. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- J. Information Only – JCUA Active Certifications Update, **Exhibit “U”**
Mr. Page presented this item. This was for information only, no action required.
- K. Consider – Resolution – Authorizing Emergency Repairs and Procurement –Administrative Building Fire Damage, **Exhibit “V”**
Mr. Page presented this item and deferred to Ms. Linda Green, Director of Finance for additional information. Following questions, comments and discussion, Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

- A. Consider – Resolution - EJCCWRF Project with the Corp of Engineers – \$2.5 Million Loan Approval – Request for Loan Approval (Resolution to be Handed Out), **Exhibit “W”**
Mr. Page presented this item. Following questions, comments and discussion he requested this item be pulled.
- B. Attorney Items
Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

Various items were discussed and Executive Session was requested.

11. Executive Session (Requested for Personnel Issues)

At 5:41 P.M., Director Moore made a motion to go into Closed Session regarding Personnel matters for possible Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:47 P.M., Director Moore made the motion to come out of Closed Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:48 P.M., Director Moore made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Lanham, Moore, Munro and Murphy; Director Elly attended via Zoom; Mr. Page, Ms. Fulton, Mr. Heidelberg and Ms. Cunningham.

At 6:03 P.M., Director Lanham made a motion that the Board come out of Executive Session and resume Regular Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 6:03 P.M., the meeting was re-opened to the public and regular session resumed.

12. Adjourn

There being no further business to come before the Board, Director Murphy made the motion to adjourn. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:08 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of January, 2023.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY SECRETARY/TREASURER