



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

Thomas Eldridge ▪ Jackson County  
Andrew J. Elly ▪ Moss Point  
William Lanham ▪ Gautier  
Frank Mallette ▪ Jackson County  
Guy Moore ▪ Pascagoula  
Jerry Munro ▪ Ocean Springs  
Rickey Murphy ▪ Jackson County

## Jackson County Utility Authority

Regular Meeting

Board of Directors

January 9, 2023

## MINUTES

**Amended**

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., January 9, 2023, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer, Directors Lanham, Mallette and Munro. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; James Heidelberg and Myra Cunningham, Authority Counsel; Pete McMaster and Robert Teem, Arcadis; Stephen Martin, Michael Baker; Ben Shipley, Kimberly-Horn; Lindsey Tucker, Garver; Bobby Brashier, Cadence Insurance; Mike Streiff, Cadence Bank, and Sue Fairbank, Butler | Snow. Lindsey Rea, Raymond James attended via Zoom.

### 2. Devotion

Mr. Page presented the Devotion.

### 3. Pledge of Allegiance

Director Mallette led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the agenda. Mr. Page requested the following item be added: Add-Ons for Item 8.A.1. – Expenditures.

### 5. Public Recognition

#### A. Public Recognition

Board recognized Lindsey Rea, Raymond James; Sue Fairbank, Butler|Snow and Mike Streiff, Cadence Bank.

#### B. Lindsey Rea, Raymond James and Sue Fairbank, Butler | Snow

Ms. Lindsey Rea and Ms. Sue Fairbank addressed the board regarding the revised Resolution for the Revolving Line of Credit, presenting the two (2) main provisions added to the Resolution.

**6. Action Item**

**A. Consider – Resolution – Revolving Line of Credit, Exhibit “A”**

Following Ms. Rea and Ms. Fairbank addressing the Board regarding the Revolving Line of Credit Resolution, Director Murphy made a motion to Approve the Resolution as presented with the Revisions stated. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Vote was taken by Roll Call, motion carried with all Board Members present voting Aye.

**7. Consent Agenda**

**A. Adopt – November 28, 2022 Corrected / Amended Minutes, Exhibit “B”**

**B. Adopt – December 19, 2022 Minutes, Exhibit “C”**

Director Eldridge presented this item and Board was referred to the printout of Page 5, Item 11 of the 11/28/2022 Minutes, noting the Amendments to this item. Following review of the 11/28/22 Amended Minutes and 12/19/2022 Minutes, Director Munro made a motion to Approve the Minutes as presented with Amendments. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**8. Discussion Agenda**

**A. Expenditures, Exhibit “D”**

Director Eldridge presented these items. Following questions, comments and discussion, Director Munro made a motion to this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**B. Projects**

**1. Consider – Tucker Road PS 6 Sewer Relocation – Hemphill Construction Pay Application No. 17, Exhibit “E”**

Mr. Page presented this item stating that Engineer’s recommendation was attached and staff concurs. He then deferred to Mr. Ben Shipley, with Kimely-Horn, for update and questions. Following the update, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**2. Consider – Tucker Road PS 6 Sewer Relocation – Kimley-Horn Construction Administration and Oversight Services Invoice No. 23306016, Exhibit “F”**

Mr. Page presented this item and stated that Engineering staff has reviewed and recommends payment. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – South Central Flow Routing to POTW-2C (GTP) – Kimley Horn Professional Services Invoice No. 22940131 and 23441323, **Exhibit “G”**

Mr. Page presented this item and stated that Engineering staff has reviewed and recommends payment. Director Munro made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – JCUA PS 20 (Escatawpa) Rehab – Arcadis Facility Plan Services Invoice No. 34331928, **Exhibit “H”**

Mr. Page presented this item and stated that Engineering staff has reviewed and recommends payment. Director Mallette made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – JCUA POTW-2C (GTP) Clarifier No. 2 Rehab – Garver Design Phase Services Invoice No. 22W10250-1, **Exhibit “I”**

Mr. Page presented this item and stated that Engineering staff has reviewed and recommends payment and deferred to Lindsey Tucker, with Garver, for questions and update. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present..

6. Consider – POTW-1C (WJC) Lagoon Cell No. 1 Air Line and Sludge Maintenance Request, **Exhibit “J”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Mr. Glisson addressed the option presented and also presented a second option. Following questions, comments and discussion, Director Elly made a motion to Approve Option 2 as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Administrative Items

- A. Consider – Tyler Connect 2023 Conference for Munis Software – Request to Allow Six (6) Employees to Attend – NTE \$22,000.00, **Exhibit “K”**

Mr. Page presented this item and stated if approved, six (6) employees will be attending. Following questions and comments, Director Moore made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – Tyler Technologies – Request to Approve Planned Annual Continuing Education (PACE 15) for Munis Training for an Additional Year, **Exhibit “L”**

Mr. Page presented this item and deferred to Ms. Green for additional information. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were

any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**C. Consider – Request Line-of-Credit Approval to Make a Draw, Exhibit “M”**

Mr. Page presented this item and deferred to Ms. Green for additional information and questions. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**D. Information Only – Engineering Capital Planning Staff Reorganization Request, Exhibit “N”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions, comments and discussion, Chair declared this item as Information Only, no action required

**10. Board Attorney Items**

**A. Consider – 8737 Richwood Drive Reimbursement (12/19/22 Item 8.I. – Tabled), Exhibit “O”**

Legal Counsel presented this item and deferred to Mr. Glisson for additional information. The Board was advised that the GOMESA funds, per the grant, stated that the applicable date for septic tank abatement grant money became available for project purposes on July 1, 2022. Therefore, any applications for new service connections that were made or performed after the July 1, 2022 date would be available for installation and/or reimbursement if the work was done to install septic tanks for the resident after July 1, 2022.

Because the application and the resident’s installation was done within the applicable time periods, reimbursement would be available to the homeowner for documented expenses, through the grant.

Following questions, discussion and explanation of the above, Director Munro made a motion to Approve the item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

**B. Attorney Items**

Counsel updated the Board on Attorney matters. No Board action was taken.

**11. Director Items**

Various items were discussed and Executive Session was requested.

**12. Executive Session (Requested for Potential Litigation and Personnel)**

At 5:49 P.M., Director Elly made a motion to go into Closed Session regarding Potential Litigation and Personnel matters for possible Executive Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:52 P.M., Director Elly made the motion to come out of Closed Session. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:53 P.M., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Moore, Munro and Murphy; Mr. Page, Ms. Gasaway, Mr. Glisson, Ms. Green, Mr. Heidelberg and Ms. Cunningham.

At 6:17 P.M. Mr. Page, Ms. Gasaway, Mr. Glisson, Ms. Green, Mr. Heidelberg and Ms. Cunningham were dismissed from Executive Session.

At 6:26 P.M., Director Munro made a motion that the Board come out of Executive Session and resume Regular Session. Director Moore seconded the motion. The motion carried with a unanimous vote by the Board Members present.

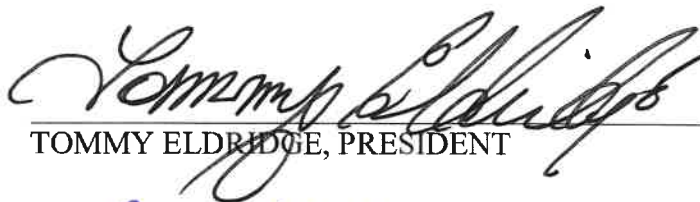
No business was undertaken in Executive Session.

At 6:26 P.M., the meeting was re-opened to the public and regular session resumed.

### 13. Adjourn

There being no further business to come before the Board, Director Mallette made the motion to adjourn. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:28 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 23<sup>rd</sup> day of January, 2023.

  
TOMMY ELDRIDGE, PRESIDENT

  
ANDREW J. ELLY, SECRETARY/TREASURER