



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
William Lanham • Gautier  
Frank Mallette • Jackson County  
Guy Moore • Pascagoula  
Jerry Munro • Ocean Springs  
Rickey Murphy • Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors  
July 24, 2023

## MINUTES

(Corrected)

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., July 24, 2023, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer and Directors Lanham, Mallette and Munro. Director Moore, Vice Secretary / Treasurer attended via Zoom. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; James Heidelberg and Myra Cunningham, Legal Counsel; Pete McMaster and Robert Teem, Arcadis; Chuck Starling, Kimley-Horn; Dennis Reeves, Overstreet & Associates; Wyatt Watkins, Michael Baker; Doug Wimberly, Neel-Schaffer; Greg Brown, Pickering; Lindsey Rea, Raymond James; Brian Fulton, County Administrator; Jimmy Colmer, County Attorney; Josh Eldridge, Chancery Clerk, and Suzanne Dombrowski, Chancery Clerk Financial Reporter Deputy Clerk.

### 2. Devotion

Mr. Page presented the Devotion.

### 3. Pledge of Allegiance

Director Lanham led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following item be added: Add-On for Item 8.A. – Expenditures.

### 5. Public Recognition

Director Eldridge asked if there were any Public to be recognized. There were none.

### 6. Presentation – Lindsey Rea, Raymond James [Handout]

Ms. Lindsey Rea, Raymond James updated the Board regarding current and future bonds and a recommendation to improve its cash position to facilitate those future bonds. Mr. Josh Eldridge addressed the Board regarding JCUA cash balance and unrestricted cash. There were various questions, comments and discussion. No action was taken.

### 7. Consent Agenda

A. Adopt – July 10, 2023 Minutes (Pages 3 – 5), Exhibit “A”

- B. Consider – Netwrix Software License Agreement – Annual Renewal (Pages 6 – 12), **Exhibit “B”**  
Director Elly made a motion to Approve Items 7.A. and 7.B. as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Discussion Agenda

- A. Expenditures (Pages 13 – 16), **Exhibit “C”**  
Director Eldridge presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Information Only – City of Moss Point and City of Pascagoula Excessive Wastewater Demand – June 2023 (Pages 17 – 19), **Exhibit “D”**  
Mr. Page presented this item, followed by various questions, comments and discussion. This was for information only, no action required.
- C. Projects
1. Consider – JCUA POTW-2C (GTP) Clarifier No. 2 Rehab – Request to Advertise (Pages 20 – 21), **Exhibit “E”**  
Mr. Page presented this item and deferred to Mr. Glisson to give a project update. Director Munro made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
  2. Consider – Jordan Road Sewer Improvements-Phase 3 – Neel Schaffer, Inc. Facility Plan Phase Services Invoice No. 1086899 (Pages 22 - 23), **Exhibit “F”**  
Mr. Page presented this item. Staff has reviewed and recommends approval for payment. Director Murphy made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

*Director Elly left the meeting at 4:49 P.M.*

3. Consider – JCUA POTW-1C (WJC) Process Improvements – Phase 1 – Neel Schaffer, Inc. Facility Planning Phase Invoice No. 1086898 and 1088277 (Pages 24 – 27), **Exhibit “G”**  
Mr. Page presented this item. Staff has reviewed and recommends approval for payment. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
4. Consider – Martin Bluff Rd PS 13 Rehab – Covington Civil and Environmental Design Phase Services Invoice No. 16450.08-6 (Pages 28 – 30), **Exhibit “H”**  
Mr. Page presented this item. Staff has reviewed and recommends approval for payment. Director Lanham made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – JCUA FY 2023 Odor Study – Kimley Horn Professional Services Invoice No. 142782004-0623 (Pages 31 – 33), **Exhibit “I”**  
Mr. Page presented this item. Staff has reviewed and recommends approval for payment. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
6. Information Only – JCUA FY 2023 Odor Study – Staff Responses to Odor Study Recommendations (Pages 34 – 37), **Exhibit “J”**  
Mr. Page presented this item and deferred to Mr. Glisson for additional information. This was for information only, no action required.
7. Consider – JCUA Administration Office Roof Replacement and HVAC Repair (1225 Jackson Avenue, Pascagoula, MS) – Eley Guild Hardy Architects Invoice No. 22-064-2 (Pages 38 – 39), **Exhibit “K”**  
Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

*Director Elly returned to the meeting at 4:57 P.M.*

9. Administrative Items

- A. Consider – Retail Sewer System Expansion-Phase 1 – BMA Engineering Facility Plan Phase Invoice No. 25188 (Pages 40 – 41), **Exhibit “L”**  
Mr. Page presented this item. Staff has reviewed and recommends approval for payment. Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Information Only – Bluff Creek Water Well Replacement (Pages 42 - 46), **Exhibit “M”**  
Mr. Page presented and deferred to Mr. Glisson to update the Board regarding this project. This was for information only, no action required.
- C. Consider –Fleet Vehicles (Budgeted in FY-2023) – Emergency Request (Page 47), **Exhibit “N”**  
Mr. Page presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a Six (6) Yea Votes and One (1) Nay Vote. Director Elly voted Nay.
- D. Information Only – Retail Sewer System Expansion-Phase 1 – Facility Plan Draft Phasing (Pages 48 – 119), **Exhibit “O”**  
Mr. Page presented this item. This was for information only, no action required.

**10. Board Attorney Items**

Counsel discussed the Home of Grace project explaining that this project is perceived to be the best and most economical way to provide service for the Home of Grace and surrounding area. The Board agreed. Counsel also updated the Board on other Attorney matters.

**11. Director Items**

Various items were discussed.

**12. Executive Session (Requested for Property Acquisition)**

At 5:22 P.M., Director Elly made a motion to go into Closed Session regarding Compensation matters for possible Executive Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined that there was a need to go in to Executive Session to discuss potential property acquisition and litigation.

At 5:26 P.M., Director Elly made Motion to come out of Closed Session. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.

At 5:26 P.M., Director Elly made a motion to go into Executive Session. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Munro and Murphy; Mr. Page, Ms. Gasaway, Mr. Glisson, Ms. Green, Mr. Heidelberg and Ms. Cunningham. Director Moore attended via Zoom.

At 6:31 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Mallette seconded the motion. Motion carried with a unanimous vote by the Board Members present.

No business was under taken in Executive Session.

At 6:31 P.M., the meeting was re-opened to the public and regular session resumed.

- 13. Confirm – 06/12/2023 Request for FY-2020 and FY-2021 Audit Supplemental Schedule with AVL**  
Following discussion in Executive Session Director Lanham made a motion to Confirm the 06/12/2023 Request / Approval for FY-2020 and FY-2021 Audit Supplemental Schedule with AVL. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion failed with Two (2) Yea Votes, Four (4) Nay Votes and One (1) Abstained. Directors Eldridge, Mallette, Munro and Murphy Voted Nay and Director Elly Abstained.

- 14. Rescind – 06/12/2023 Request for FY-2020 and FY-2021 Audit Supplemental Schedule with AVL**  
Director Munro made a motion to rescind the 06/12/2023 Request / Approval for FY-2020 and FY-2021 Audit Supplemental Schedule with AVL. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with Five (5) Yea Votes and Two (2) Nay Votes. Directors Lanham and Moore Voted Nay.

15. Consider – JCUA and City of Moss Point MOU – Explore Option of Transferring Certificated Area Outside of MP City Limits **Add-On (Page 120), Exhibit “P”**

Following discussion in Executive Session, Director Elly made a motion to Approve the Memorandum of Understanding as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

16. Adjourn

There being no further business to come before the Board, Director Munro made Motion to adjourn. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:33 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14<sup>th</sup> day of August, 2023.

  
TOMMY ELDRIDGE, PRESIDENT

  
ANDREW J. ELLY, SECRETARY/TREASURER